



Minutes

Date: Tuesday 4th July 2017

Venue: Didcot Town Football Club

Time: 20:00hrs (Approx.)

Meeting: Committee Meeting
Scriber: Theresa Lambie

Agenda

The items on the Agenda for the committee meeting on Tuesday 4th July 2017 will be as follows:

- Membership Update
- Financial Update
 - Tent Poles/New Tent for Cross Country
- Welfare/Wellbeing Update
 - Coaching
 - Grievance policy
- Social Events
 - Didcot Runners Bake-off
 - Summer Social - Punting
- Championship Update
- The Didcot 5
- Beginners/Improvers
 - Pacing groups
- Cross Country Update
 - Cross Country AGM
- The Ridgeway Challenge
- Member's Motions
 - Club Colours (Lisa H)
 - Juniors
- Any Other Business?
- Garden Town- Lobby for Track in plans (Sian L)

Officers Present

*Geoffrey Jackson (President)

*Daniel Fisher (Chair Person)

*Theresa Lambie (Secretary)

*Claire Jones (Membership secretary)

*Meg Stanton-Humphreys (Wellbeing officer)

*Paul O'Connell (Championship Coordinator)

* Simon Woods (Social Secretary)

Apologises:

Mike Suggate (Cross Country Coordinator)

Ben Adams (Treasurer)

Alan Murphy (Wellbeing Officer)

Meeting commenced at 20:15

Action / Deadline

Dan opened the meeting and thanked everyone for turning up.

• **Membership Update**

Claire has reported that we currently have 89 members. All memberships renewals have been processed.

Claire has investigated the online payments and this is beneficial to existing members only (renewals only), Claire will work closely with Ben to set this up ready for 2018 renewals.

Claire / Ben online account / October

The online renewal comes with an £0.81p charge, this will be discussed further and raised at the AGM if necessary.

Claire / Online charges / AGM

Claire will change the membership form to reflect the clubs bank details to that new members can pay directly into the bank. Claire and Theresa will work together to add this to the website.

Dan mentioned that Sian and Mark had been advertising the club at Didcot parkrun by wearing club colours and chatting to new faces, so the committee agreed that it would be a good idea to encourage members to wear their colours as much as possible throughout the year to attract new members. Theresa will put a note on Facebook to encourage members to wear club colours at parkrun events. There will also remind members to look through the website for up to date news.

Theresa/ FB post ref parkrun & Link to website/ 7th July

- **Financial Update**

- Summary and Update on Accounts Meeting regarding the club's Lloyds account

Ben sent his apologies for the meeting, but had mentioned that a spreadsheet will be emailed to the committee with the up to date summary of the club accounts.

Ben / Spreadsheet/ 7th July

- New Tent for Cross Country

Simon has the tent poles and will measure them against his findings for new poles on the internet.

Simon / tent poles / August

Theresa found a bargain Large Gazebo with sides (Coleman) and has emailed the committee the details. Mike will consider whether this is feasible for Cross Country.

Mike / Gazebo/ August

Dan will find out if a Gazebo will be needed for the Goring Checkpoint of the Ridgeway.

Dan / Ridgeway/August

- **Welfare/ Wellbeing Update**

The committee thanked Alan and Meg for completing the risk assessment and Social Media guidelines. Both documents have been published on the website and emailed to all members

Closed

- Update on Coaching

Alan sent his apologies for the meeting and will report back to the committee next month.

Lisa has sourced the next training course to upgrade to Coach, it entails accommodation for the weekend, which the committee feel would benefit the club members. Lisa has shown passion, enthusiasm and engages with all abilities during the training sessions. The committee felt that these are worthy attributes for a coach and decided to assist in her with the payment of accommodation. Dan is to liaise with Lisa.

Dan / Ongoing

- Grievance policy.

Meg has handed out a Grievance document which she wishes the committee to read, review and feedback for next month's meeting.

Meg and Alan / Ongoing

• **Social Events**

Simon has organised a few social events coming up in the next couple of months including;

- the first Didcot Runners Bake-off (8th July @ 15:00), and
- a punting day (19th August).

Information has been posted on Facebook and the club website and entered into the calendar. Simon will post each event individually and will gain interest. Simon has sourced a prize for the bake off.

Social events will be open to family and friends and £2 ticket has been designed for the Bake Off. The winner will nominate the charity of their choice for the money to go towards.

Simon / Ongoing

• **Championship Update**

Paul is up to date with the standings for the championship. The next Championship is Down Tow, Up Flow, Windsor.

Simon will book the pub for post-race meal after Down tow, up flow and will advertise on FB.

Simon / Pub reservation / 22nd July

• **Didcot 5**

Theresa reported that the Didcot 5 was a great success, the Didcot 5 committee will have a meeting to discuss positive/Negative feedback after the event and Katie and Sian will be invited to the next meeting to feedback to the committee. A presentation evening for the charities will be organised at this meeting.

- **Beginners and improvers**

Pacing Groups. We all agree that this is something we want to get right so that all members benefit. We all have the idea that it needs to be a relaxed approach but with levels of professionalism and enthusiasm. We do not want to approach this half-heartedly. Mike will be liaising with Lisa H (who is taking the coaching course) and using her knowledge to make this work for us. We would like members to feed to the committee what they would like to see in the club nights. We have the idea that we have 'A Pacer' for 8, 9 and 10 min miles so this will enable runners to run with the Pacer should they wish to, if they are training for a race pace.

Mike /Pacing Group / September

Beginners

Theresa has been liaising with Ian regarding the next beginner's session, it was agreed that Theresa and Ian will run the course w/c 18th September. We will advertise the sessions through RunTogether with the same charge as the last course. £15 for 8-week course and a joining fee of £10 for a further 4-week session to integrate the beginners/improvers into the group. It was mentioned about putting on a taster session in readiness of the course. Theresa and Ian will work together to find the best solution for the course.

Theresa & Ian / Advertise / September

- **Cross Country**

Dan attended the OXON XC AGM and has reported that they have 4/5 venues confirmed. Minutes will be published on their website. There is a change to the Divisions / points and all this will be explained by the coordinator before the season starts. (basically, Division ½ will have more teams in them so this year we will be running for points to ascertain the Division for the following season.

Dan / Closed

- **The Ridgeway Challenge**

Dan is to communicate with Tim regarding confirmation of the Checkpoints that Didcot Runners will man, Dan will organise a list of volunteers, announcements will be pushed through Intro/ Website / FB and emails to members.

Dan / volunteers for checkpoints / August 26th

- **Members Motions**

- Club Colours, this motion has been raised by Lisa H to change the colours of the vests from Navy blue to Electric Blue to make them visible in races. Claire will look into the England Athletics. Once we know the rules for

changes, Theresa will compile a survey through survey monkey to get the views of the members. (we have already had some strong views against this change) (*the committee are neither fore or against this motion)

Claire / EA rules for colours / August

Theresa / Survey monkey / September

- Juniors. Since finding out the statistics of U18's that run at parkrun etc., it had become apparent there is a gap in Didcot market for Young Athletes. Theresa and Andrew have pursued this one step further and assisted Abingdon (AAC) with training with their youths. It became apparent that Didcot Runners lack the structure at this point and have agreed to wait a few more months to address this again. Since talking through this motion, we agreed that Dan would look at the insurance policy for Children age 16 and over are able to join the club with the current structure. If the insurance is viable, we will open the doors from Age 16years.

Dan / insurance policy/ August

- Garden town, Sian has raised the motion for a subcommittee to look at the Garden Town proposal and initiate feedback to the council/ planning in reference to gaining a Track when the new leisure centre will be built. The committee agreed that this would be a great idea. Dan will ask Sian to get any details for feedback and Theresa to use her contacts in local council to gather more information. Theresa will email /post to ask members to feedback to the planners and built a case. Theresa will speak to local clubs to assist us in our quest.

Dan/Theresa / August

- **Any Other Business?**

Date for next meeting: Tuesday 1st August, 20:00hrs, At DTFC

Subjects to be discussed at the next meeting:

- Championship Update
- Socials
- Pacing Groups
- Beginners
- Ridgeway Challenge
- Didcot 5 report/ Presentation
- Monthly Newsletter
- Noticeboard

Meeting closed by chairman at 21:30.

Signed: T Lambie Date: 4th July 2017