



Minutes

Date: Tuesday 7th November 2017

Venue: Didcot Town Football Club

Time: 20:00hrs (Approx.)

Meeting: Committee Meeting

Agenda

The items on the Agenda for the committee meeting on Tuesday 7th November 2017 will be as follows:

- Apologises
- Membership Update
- Financial Update
- Welfare/Wellbeing Update
 - Coaching
- The Didcot 5
 - Presentation Evening
- Social Events
 - Christmas Party
- Championship Update
 - Next Year's Championship
- Beginners/Improvers
 - New Maps
- Cross Country Update
- London Marathon Ballot
- AGM
 - Trophies
 - Grievance Policy
 - Club Affiliation Fees
- Member's Motions
 - Club Colours/Kit
- Any Other Business?
 - Oxfordshire AA Road Race AGM 2017
 - Parkrun Takeover Day

Officers Present

*Geoffrey Jackson (President)

*Daniel Fisher (Chair Person)

*Simon Woods (Social Secretary)

*Theresa Lambie (Club Secretary)

*Mike Suggate (Cross Country Coordinator)

*Meg Stanton-Humphreys (Wellbeing officer)

*Claire Jones (Membership secretary)

*Paul O'Connell (Championship Coordinator)

Miranda Habermel (Club Member)

Andrew Casey (Club Member)

Apologises:

Alan Murphy (Wellbeing Officer)

Meeting commenced at 20:03

Action / Deadline

Dan opened the meeting.

• **Membership Update**

Claire has reported that we currently have 114 members. (11 new and 6 beginners joined the improvers as club members) All renewals have been processed with England Athletics. Online renewals were discussed reference the £0.81 surcharge. As agreed in previous meetings, this will be proposed to all members at the AGM 2018.

• **Financial Update**

- Theresa showed a spreadsheet of incomings and expenditure for the previous month (bank balance £6698.26) and advised of the outgoings for the following month - Didcot 5 Presentation money of £3000 will be coming out of the club accounts. The deposit from the Christmas party will be paid back into the club accounts in December. (£500) Theresa has put together an AGM finance report in readiness and will share with the committee.

- Ben has been in touch with the committee regarding stepping down as Treasurer, Paperwork will be completed accordingly after the AGM to change counter-signatories.

Theresa / Feb 2018

- Alans Countersignature paperwork is ongoing until completion. Theresa has informed the bank of the changes and sourced paperwork to be signed by the committee.

Alan / Ongoing

- New Tent for Cross Country

The poles were given to Mike and the tent was assembled at Round one of Cross Country.

Closed

- Beginners Medals

The medals arrived (showed to the committee) and will be presented to the Beginners at the Parkrun on Saturday 11th. The medals will last a few sessions before we need to buy more. (60 purchased in total)

Closed

- **Welfare/ Wellbeing Update**

- Update on Club run

This was not discussed at the meeting.

Alan / December

- Charity donation for London Marathon – Michael and sister

Meg has been approached by Michael and his sister to raise money for Parkinsons Charity, they are running London Marathon and would like to offer their Physio services to the club. The Committee agreed that although we cannot endorse them, we could help to advertise their services, maybe after a club run a few times before now and the marathon. Meg would advise them about our bigger evets, Didcot 5 and Endure and see whether this would fit into their plans. Meg will report back to the committee in December.

Meg / December

- Grievance policy

Meg will send a final copy of the Grievance policy to the committee to discuss and agree to present to the club at the AGM.

Meg / December

Lisa started the coaching training in September and is due to finish late January 2018.

Dan / Ongoing

- **Social Events**

Simon has organised a few social events coming up in the next couple of months including;

- Christmas Party.

Simon has provisionally booked 50 places at Milton Hill House for Saturday 9th December. Spaces still available, Simon will advertise and encourage members to come along and also send in their meal choices.

Information will be posted to Facebook, the club website, entered the calendar and emailed to all.

Simon / Ongoing

- Abroad run.

Paul has suggested a Didcot Runners 'on tour' run. Copenhagen Half Marathon, Sept 2018. Paul will write up details to gain interest in the Running Commentary.

Paul / Ongoing

- **Championship Update**

Paul is up to date with the standings for the championship. This will be kept a secret until the AGM.

Paul / Jan 2018

It was discussed to introduce shields and a memento trophy given to the winner of the category. This will be discussed further at the next meeting including back dating the shields.

All / Ongoing

- **Beginners and improvers/ Pacing groups**

- Pacing groups

This was not discussed at the meeting.

Theresa / December

ALL / ongoing

- Maps

As agreed at the last meeting, we would like to offer members maps on the night. Andrew Casey has offered to print off every Winter Route and laminate them for durability.

Andrew Casey / November

- Beginners

Theresa reported that the help from the club is very much appreciated and has helped the run leaders to lead the groups efficiently. The beginners have used the Facebook Beginners page to arrange runs between them and are showing great improvements and commitment in their running.

- **Didcot 5**

Katie and Sian confirmed the date for 21st November and published to the members via email, club website and the Facebook page. No further details were discussed at this meeting.

Theresa/ December

- **Cross Country**

Mike reported a great turn out from the club. No further details were discussed at this meeting.

Mike /Ongoing

- **London Marathon Ballot**

The Committee discussed the names for the ballot and the eligibility criteria for each candidate. Candidates not eligible will receive an email from Dan. The Committee felt that we could open the entries for a further week to encourage members to put their names forward if they feel they are eligible. Dan will send out a note to all via FB and email and publish a new deadline for Wednesday 15th November. Eligibility criteria will be discussed further at the AGM. The names will be pulled out by a third party at the Didcot 5 presentation evening on 21st November.

Dan / Wed 15th

Theresa / December

- **Members Motions**

- Club Colours

This was not discussed at this meeting.

December

- Club Kit

This was not discussed at this meeting.

All/ ongoing

- Club Photo

This was not discussed at this meeting.

Dan / December

•..... **Any Other Business?**

- Potential New Winter Route

This was not discussed at this meeting.

Meg/Alan / December

- Oxfordshire AA Road Race AGM 2017

This was not discussed at this meeting.

Dan and Mike / December

- Parkrun Takeover Day

This was not discussed at this meeting.

Dan / December

Date for next meeting: Tuesday 5th December, 20:00hrs, At DTFC

Subjects to be discussed at the next meeting:

- Membership
- Financial update / Counter signatory
- Welfare update – Club Run,
- Championship Update
- Committee Vacancies
- Club Affiliation fees update
- Socials/ Christmas Party
- Club Route Maps / Shorter routes / Potential new route
- Coaching/ Lisa H

- Beginners, Improvers
- Didcot 5 Presentation
- Club Photo / Webmaster
- Club Colours / club kit
- AGM / Grievance policy / Trophies, Shields

Meeting closed by chairman at 21:30.

Signed: T Lamble Date: 7th November 2017