



Minutes

Date: Friday 27th January 2017

Venue: Didcot Town Football Club

Time: 19:30

Meeting: AGM

Scriber: Theresa Lamble

Didcot Runners AGM

- Chair's Welcome.
- Membership Report.
- Financial Report.
- Constitution/Roles and Responsibilities Updates.
- Ridgeway Challenge.
- Club Coaching.
- Didcot 5
- Motions for Debate.ⁱⁱⁱⁱⁱⁱ
- Election of Committee Members.
- Any Other Business.
- Awards Ceremony.

¹ The Tail Runner Proposal.

¹ "The Secretary shall distribute minutes of committee meetings to all members within seven days of the date of the meeting by email. Copies of the minutes shall also be placed on the website and Facebook group."
Proposed - John Talbot Seconded - Sue Henderson

¹ "If full and proper categorised accounts are not prepared for and circulated to all members present at this AGM in accordance with clause 12b of the club constitution then the elected Treasurer shall prepare and circulate to all members such accounts by 24th February 2017 and at all future AGMs." Proposed - John Talbot Seconded - Sue Henderson

Committee present

*Daniel Fisher (Chair Person & championship coordinator)

*Geoffrey Jackson (President)

*Martin Walker (Treasure & Membership Secretary)

*Theresa Lamble (Club & Social Secretary and cross country coordinator)

Members present

Vanessa Armond, Mark Hawkins, Lisa Herbert, Carla Howes, Miranda Hibernial, Helen Brind (Guest Robert Brind) John Talbot, Sue Henderson, Noel Francis, Andrew Gordon, Ali Gordon, Tracey Talbot, Carol Martin, Dave Eggleton, Sam Eggleton, Ian Robinson, Geoff Jackson, Judy Foster, Claire Jones, Paul O'Connell, Simon Woods, Ben Adams, Torrin Sarreti, Jonathan Boucard, Meg Stanton-Humphreys, Hayleigh Gascoigne, Chris Moffatt, Karen Sweet.

Meeting commenced at 19:30

- **Chair's Welcome**

Daniel welcomed everyone to the meeting, he then proceeded to discuss the clubs highlights over the past year including our best turn out and results in the cross country season 2015-2016 the club has seen in a long, 10 marathon debuts (double that of 2015), a highly competitive Championship and a well-attended Endure 24, 7 teams of Didcot Runners and 2 solo runners. He commended all our runners on their achievements and thanked all committee members for their hard work over the past year, including committee that had stood down over the past year.

- **Membership Report**

Daniel has reported that we finished the year with 106 members however we currently have 110 members. He showed a pie chart of the trend in members, explaining how we have tripled in size since 2011. He then went on to advertise the proposed growth of Didcot that will happen over the next 10-15 years due to Garden Town Status some 15,000 new homes and 20,000 new jobs. He stated that the club needs to think about how the growth of the town will affect them and how our current procedures aren't equipped to deal with what we have now never mind another influx of members.

- **Financial Report**

Martin Walker gave an overview of the Club's finances during the past year. Martin reported that at the start of 2016 from previous AGM, the Club had £3,939.73 in the Bank, £2645 was income, £968.03 was club expenses, i.e. Trophies, annual fees, cross country. Leaving a balance of £3136.31. Didcot 5 costs were £1076, which was covered by sponsorship, accruing £60.11, leaving a balance of £4041.70. Net change £101.97. Martin mentioned that keeping reserves in the bank, would help bridge the gap for Didcot 5 costs, before sponsorship comes in. Martin advised that England Athletics cost will be raised by £1.00 in April 2017 and that he proposed that the club would absorb that cost for the coming year. Keeping the Membership at £25.00.

Jonathan asked whether the income was just from members? Miranda asked a similar question to the member's fees being income? Martin replied that the income was sourced through new members and through the beginner's sessions.

Tracy asked whether the club insurance was paid for out of the costs? Martin replied that the annual fees incorporate the insurance.

- **Constitution/Roles and Responsibilities Updates**

Dan asked all that were present if there were any changes that they felt needed amending, other than the motions being debated and voted on later in the evening, Dan stated that the changes have come about from the Ordinary meetings that's have taken place since October 2016. Dan proposed that the Wellbeing Officers should be divided and that there should be a female and male Officer on the committee. Dan said that the Wellbeing Officer was discussed by the past Vice Chairperson and the past Membership Secretary and that the Wellbeing Officer took over the role with health and safety in mind also.

It was raised by Sian that the Wellbeing Officer should be changed to Welfare Officers. Helen agreed and said that the Welfare Officers are important as new clubs must have female and male Officers.

Sue raised a point that the documentation should be consistent with Vice Chair and Vice Chairperson

Dan to change the roles to be consistent with terminology

Dan to change the Wellbeing role to two Officers

As part of the new constitution, there is an additional entry of inviting members to the committee meetings at the Chair's discretion. Dan asked all members present their thoughts on this change.

Vanessa disagreed that it shouldn't be one person deciding who can attend or not.

Andy said that we elect the committee to make the right decisions for the club, so that the members don't have to so it is up to the Chair to move the agenda on.

John Talbot mentioned that it is the Chairpersons right to decide who is invited because if all club members turned up to one committee meeting, it could be chaotic and turn into a 'bun fight'. The Chair person is the person with the power to remove the whole room if necessary to facilitate the committee meeting and is why the members elect them on board to manage the club.

Paul O'Connell agreed that it is up to the Chair to allow debates to happen but with the role as Chairperson to be able to take control of the meeting before getting out of hand.

Hayleigh asked how the voting was going to be administered for this evening. John confirmed that it is a majority vote by the quorate at this meeting.

Dan asked for the constitution changes to be accepted

23 votes FOR 6 AGAINST 1 Abstained

Constitution changes to be made and emailed to members and published on the website.

- **Motions for Debate**

TailRunner

Dan shared the results of the last ordinary meeting. Dan stated that in the meeting that the Tail Runner needed a definition to move forward. The definition was:

- The Tail Runner should look out for and help any member who appears lost or injured.
- The Tail Runner should carry the first aid kit provided by the club and their mobile phone in case of emergencies.
- The Tail Runner should run at the rear of the club Run.
- The Tail Runner should run the entire route

Proposal was that the Tail Runner should run the full club route without any restrictions on time. The club runs will start at 19:00 but will be finished once the Tail Runner returns. The register will currently be in place and could be placed behind the Football Club bar, so that no one person is waiting around for the last runner.

Method of Organisation

- A volunteer (or volunteers) should be selected as the Tail Runner Co-ordinator(s).
- The Tail Runner Co-ordinator(s) would not be a committee member. But they could be expected to attend occasional committee meetings to provide updates if requested.
- The Tail Runner Co-ordinator(s) should find volunteers from the club to take on the role of Tail Runner, via e-mail, Facebook or Doodle poll (Co-ordinator's preference).

Carol objected to that she could be the last Runner and that she wouldn't want to be on her own on her return she also mentioned that leaving the back of the pack, it is leaving the slower, vulnerable Runners.

Ali mentioned that she may not run the full route and that she would turn around and head back to the club; she asked whether she should notify the Tail Runner so that he/she could pick up the pace to pick up the back of the pack again. Dan agreed that this would be the case

Ali mentioned that if she chose to run a shorter route that she wouldn't be on a club Run and that she should notify the Tail Runner of that. Dan and Claire agreed.

Claire said that the club Run is the Run that is notified on the club website that is run that night.

Andy G agreed that if the Runs were not restricted to an hour then that negates the need to have a register as the Tail Runner will be coming back with the last Runners as the Tail Runner has run the full club route.

Jon B suggested having a tig-tail, having two volunteers; one to Tail Run and one to sweep further up the pack. This was dismissed due to finding it difficult to get one volunteer, let alone two.

Torrin suggested allowing the faster Runners to sweep back to the slower Runners, so faster Runners at a longer Run and the slower Runners are felt more inclusive. John T and Dan dismissed this idea as this wasn't the meeting to decide again what was going to be done, the proposal was stated and the meetings have taken place over the previous months.

Torrin suggested getting a pool of people on a list and managing that pool to Tail Run each week. And by using the doodle poll, they could volunteer without too much fuss. Dan agreed that this is the best way to coordinate the Tail Runner.

Jon B asked whether the coordinator had to actually run on the night or could they manage it from afar and fill the gaps where necessary. Dan agreed that this is the best way to coordinate the Tail Runner.

Andy G suggested keeping the register behind the football Club bar so that everyone can access it if they run back later. Andy said that this was done in the past and worked well.

Dan mentioned that the improvers will be buddied up with mentors so that they do not get lost.

Ian mentioned that Didcot Runners offers Runs for all abilities.

Miranda said that she is often left at the back and says that all Runners Run at their own risk and that Didcot Runners is a service to provide people to run with all abilities and deliver a social aspect, which it does very well.

Dan asked for the Tail Runner definition to be accepted

20 votes FOR 0 AGAINST 4 Abstained

Tail Runner definition will be added to the Roles and Responsibilities

Dan asked for the Tail Runner to be managed by a coordinator

24 votes FOR 0 AGAINST 5 ABSTAINED

Tail Runner Co-ordinator will be added to the Roles and Responsibilities

Minutes

Proposed - John Talbot Seconded - Sue Henderson John read out his motion and explained why he has asked for it "The Secretary shall distribute minutes of committee meetings to all members within seven days of the date of the meeting by email. Copies of the minutes shall also be placed on the website and Facebook group."

Tracey Talbot said that 7 days is not long enough to get the minutes published and said 10 days would be more acceptable

vanessa and Ali said that 7 days is not a likely amount of time, and 3 weeks is too long as then the next agenda will be coming out again a week later, they said that 14 days is a more reasonable timeframe.

Miranda said that 14 days is enough time and more practical.

Ian questioned that the sensitive parts be redacted for the public.

John said that everyone should have full insight into the club and functions of it, both for current members and for member wanting to join.

Vanessa stated that any sensitive /Personal information should be redacted from the published minutes.

John was asked to reply to this motion:

John has agreed that 14 days is acceptable for the minutes to be published.

All paperwork will be changed to reflect this change

27 votes FOR 0 AGAINST 0 ABSTAINED

Financial

Proposed - John Talbot Seconded - Sue Henderson "If full and proper categorised accounts are not prepared for and circulated to all members present at this AGM in accordance with clause 12b of the club constitution then the elected Treasurer shall prepare and circulate to all members such accounts by 24th February 2017 and at all future AGMs. "

Paul stated that it is the committee Officer's duty of care to request the accounts balance sheets at any time during the year.

Andy G says that having the accounts sent out on a frequent basis, members will not pay attention and that quarterly is enough.

John said that if minutes were published every month, then members would be able to see what is happening with the money and will know how much the balance is as the Treasurer will report to the committee monthly.

33 votes FOR 0 AGAINST 0 ABSTAINED

- **Ridgeway Challenge**

Lewis has approached the club committee to put forward two names to compete in the Ridgeway Challenge, this will be awarded to members that have helped at previous Ridgeways events and then to members that have volunteered at the club. An email will be sent out and an Ordinary meeting will be held to recruit volunteers and to see who is interested in talking the free places this year.

Dan will arrange an Ordinary meeting

- **Club Coaching**

We have changed the format slightly to get better communications between the Run Leaders, the decision being that we will have various sets of Run Leaders. We have asked our current qualified Run leaders to tell us what sessions that would be interested in volunteering for, so communication is smoother for the coming year. The options are Beginners, Improvers and Thursday Interval sessions. Currently we have the following Run Leaders at Didcot Runners: Ian Robinson, Lisa Martin, Andy Gordon, Martin Allen, Theresa Lamble, Simon Jones and Liz Neighbour. (Dave Eggleton is qualified but has notified the committee that he will not be renewing his Membership due to personal reasons). Minutes to the Run Leaders meeting is available on request (Note: to help with improvers, Run Leaders are not required).

- **Didcot 5**

Sian spoke about the sponsors already gained for 2017 event, being Didcot Plant Hire and Rowse Honey. She mentioned that WJ Estates agent will sponsor each advertising board for £10. Sian will send a post out to get addresses of people interested. Sian thanked everyone for all their help last year and that 50 volunteers gave up their time last year and that John and Tracey will be looking for a similar number this year. Sian said that last year £1000 was raised for each of the Charities last year, Damascus and Earth Trust. Sian thanked everyone again.

Robert Brind has mentioned that he will not be the hare this year, so Sian would need to find another volunteer for the day.

The club constitution will be amended, sent out for approval and then published on the website and emailed to new members.

- **Election of Committee Members**

All positions were considered vacant, however current committee members volunteered to stay on board. The following people stood for the committee positions:

Chair	Daniel Fisher / Martin Walker
Deputy Chair	VACANT
Secretary	Theresa Lamble
Membership Secretary	Claire Jones
Treasurer	Ben Adams / Martin Walker
Social Secretary	VACANT
Wellbeing Officer	Alan Murphy / Megan Stanton-Humphreys
Championship Coordinator	Paul O'Connell
Cross Country Coordinator	Mike Suggate

Martin stood against Dan for Chair, Martin was seconded by Judy Foster. There were no other nominations from the floor. Dan had a speech prepared to speak to the members about why he wanted to stay on as Chair. Martin did not have anything to say. They were both asked to leave the room and the members were asked to vote. Hayleigh Gascoigne counted the votes

Dan 20 votes Martin 8 votes 4 Abstained

Ben stood against Martin for the role as Treasurer; Martin was seconded by Vanessa Armond. Ben came forward and gave a speech he had prepared outlining his proposals. Martin had nothing to say. They were both asked to leave the room and the members were asked to make a secret vote. Hayleigh Gascoigne counted the votes

Ben 18 votes Martin 11 votes 3 Abstained

The committee is now:

President - Geoffrey Jackson

Chair - Daniel Fisher, seconded by Sian Loveless

Vice Chair - POSITION VACANT

Secretary - Theresa Lamble, seconded by Ben Adams

Membership Secretary - Claire Jones, seconded by Carla Howes

Social Secretary - Simon Woods, seconded by Miranda Hibernel.

Cross Country Coordinator - Mike Suggate, seconded by Daniel Fisher

Championship Coordinator - Paul O'Connell, seconded by Claire Jones

Treasurer - Ben Adams, seconded by Simon Woods

Wellbeing Officer (Female) - Megan Stanton-Humphreys, seconded by Sian Loveless

Wellbeing Officer (Male) - Alan Murphy , seconded by Daniel Fisher

Sub –Committee's,

Didcot 5 Katie Oliver and Sian Loveless have volunteered to coordinate our Didcot 5 event for 2017, supported by John Talbot, Tracey Talbot and Theresa Lamble.

Qualified Run Leaders.: Ian Robinson, Lisa Martin, Andy Gordon, Martin Allen, Theresa Lamble, Simon Jones, Liz Neighbour and (Dave Eggleton)- Dave has advised that he will not be renewing his club Membership in April.

Andy Gordon and Lisa Martin have volunteered to continue to organise the Thursday Sessions, supported by qualified Run Leaders.

Ian Robinson and Lisa Martin have volunteered to continue to organise the Beginners, supported by qualified Run Leaders

Lisa Martin and Vanessa have offer an introductory session on Trail Running, especially for the beginners

Ian said that the beginners course isn't only aimed at new beginners, it is also open to members who would like to take a break from their own Running, or if they are returning from Injury, Miranda asked for Ian to publicise that for all members to know

Vanessa Armond and Ali Gordon have shown an interest in becoming Run Leaders to help with the beginners/improvers sessions. Members are welcome to put their names down to be assessed by the committee. (this will be addressed once the new Treasurer has balanced the accounts and can set the budget for the current year) -

TailRunner coordinator – POSITION VACANT, this is to be followed up by a post to all members.

- **Any Other Business**

John has asked for the meetings to be posted to members so that they can either attend or put something on the agenda.

Theresa already posts on the meetings tab on the website but will find a way to make it clearer to all members.

Date for next meeting: January 2018

Meeting adjourned at 21:40pm.

Signed: T Lambie

Date: 27th January 2017

Awards

Thank you for all your nominations via SurveyMonkey and on the evening. The trophies awarded to:

Championship:

Senior Martin Walker

V50 Martin Allen

Senior Sian loveless

V45 Judy Foster

Cross Country Season 2015-2016

Senior Mike Suggate

VW1 Dave Knopp

VW2 Rob Sharp

Senior Helen Seymour

VW1 Lisa Martin

Best Home parkrun (age grade)

Geoffrey Jackson (79.03%)

Club Contributor of the Year:

Andy Gordon

(Votes on the night Andy 12, Theresa 11, Sue 2, Vanessa 2)

Most Improved Runner:

Jonathan Boucard

Marathon Debut (In Honor of Vince Gallagher):

Lewis Cousins

President's Trophy

Andy Gordon