



## Minutes

Date: Monday 4<sup>th</sup> February 2019

Generous George

Time: 19:00

Meeting: Committee Meeting

### Agenda

The items on the Agenda for the committee meeting on Monday 4<sup>th</sup> February 2019 will be as follows:

1. Apologies
2. Welcome New Committee Members
3. Vote in championship and webmaster
4. AGM changes
  - Constitution / Risk Assessment and Roles and Responsibilities
  - Motions for debate
5. Financial Update
  - \* Deposits from XC, Social
  - \* bank details for DTFC
6. Membership Update
7. Welfare update
8. Championship Update
9. Social Updates
10. Didcot 5

-Sunday 7th July 2019

-Sub Committee recruiting

11. Cross Country Update

12. Parkrun Takeover date

13. AoB - Qualifications and Website Bio

Next meeting: Monday 1st April, 7pm @ Generous George

## Minutes

Officers Present

Theresa Lambie (Chair)

Geoff Jackson (President)

Miranda Habermel (Well-being officer)

Dan Fisher (Well-being officer)

Mike Suggate (Cross-country)

Sarah Rogers (Didcot 5 Director)

Kate Coney (Secretary)

Rob Dalgiesch

Andrew Casey

Chris Moffat (Social secretary)

Apologies

Claire Jones (Membership secretary)

Alan Murphy (Treasurer)

- Lisa Herbert (Head Coach)

### **ACTION/DEADLINE**

1 & 2 Apologies & Welcome

- Apologies were expressed to the committee.
- Welcomes were expressed to the committee.

### 3. Vote in championship and webmaster

- Jean – Luc Coudret was elected as championship co-ordinator and seconded by Rob D and Miranda L.
- Andrew Casey was elected as webmaster and seconded by Sarah

### 4. AGM changes

#### -Constitution / Risk Assessment / Roles and Responsibilities

- No changes to constitution or roles and responsibilities
- Risk Assessments to be updated
- All three will be on website

#### -Motions for debate

- Sunday runs were passed as a motion. Routes have been added as options on calendar and will be covered by club insurance
- Shield for championship was passed as a motion.
- Didcot 5 “ring fenced pot” was passed as motion however decided not to take money from pot.

### 5. Financial Update

- £350 received back from XC and social fund.
- £400 paid out for DTFC use.
- £30 paid out for buffs given out at award night. Discussion that this was a great idea and in future, we could add the year to the buffs.
- £56.00 for ten shields to add to age graded championship prize

### 6. Membership Update

- 130 members, need 20 more and then we would be eligible for two London marathon club places

### 7. Welfare update

- Miranda and Dan are going to review risk assessments for routes and also risk assess possible new routes (Mendip Heights and one other possible route).
- Sires Hill taken off due to uneven ground and grass. Discussion about reviewing routes and possible grading to warn people of potential risks.
- Suggestion of away day runs with other clubs – Chris or Dan / Miranda to take forward.

- Mike S suggested adding some advice to website around injury prevention – Dan / Miranda to look at
- ACTION: Dan and Miranda to review risk assessments and new routes and injury prevention advice
- ACTION: Dan / Miranda / Chris to look at social runs

## 8. Championship Update

- ACTION: Andrew / John-Luc to update list on website
- ACTION: Mike / John – Luc need to remind people that if they want to enter XC in March then to inform Mike to be added to team list

## 9. Social Updates

- Chris has following planned activities:
  - March – meal in Henley following XC
  - Possible bingo night in March.
  - Possible ice skating in April or later in year.
  - Weekend away, suggestion 12-14 July in Cotswolds. Large bunk house. Discussed catering and that participants could vote on what they wanted to do.
  - Summer gala. Expanded bake off to include other fun activities (e.g. kid themed races egg and spoon etc.). Looking at Boundary Park as venue option. Possible July or August.
  - Christmas meal. Chris is looking at options. General feeling was Milton Hill was a good venue, however may be other places.
- ACTION: Chris will proceed with planning ideas above

## 10. Didcot 5

- Confirmed Sunday 7 July
- Sarah and Rob to meet Katie ASAP
- Discussed various advertising options e.g. banner by Sainsburys, pop-up at parkrun finish, possibly contacting schools to advertise fun run
- ACTION: Sarah and Rob to meet Katie

## 11. Cross Country Update

- Strong finish to mens side. Picked up 453 points and now only 70 behind leaders of division.
- Ladies side was not as strong. Has been harder to encourage ladies to join. Discussion on trying to encourage people. Suggestion that we could do a welcome letter to the club mentioning different races / things planned over next year to help remind people.
- ACTION: Clare to consider adding planned events (cross country, socials etc) to welcome note

## 12. Parkrun Takeover date

- Teresa is looking to organize a Didcot Runners park run take over and is discussing dates with Lewis from Parkrun.
- Also to look at one in summer to help promote Didcot 5.
- **ACTION: Teresa to discuss with Lewis.**

## 13. AoB - Qualifications and Website Bio

- Agreed that it would be good to add qualifications / bio on the coaches / run leaders section of the website.
- **ACTION: Lisa to provide bio and other run leaders to provide if they wish**

Meeting Closed by Theresa Lambie

Date for next meeting: Monday 1<sup>st</sup> April 2019, 19:00, Generous George.

**Signed: T Lambie Date: xxxxxx**