



Minutes

Date: Tuesday 3rd April 2018
Venue: Didcot Town Football Club
Time: 20:00hrs (Approx.)

Meeting: Committee Meeting
Scriber: Jules Price

Agenda

The items on the Agenda for the committee meeting on Tuesday 3rd April 2018 will be as follows:

- Financial Update
- Membership Update/Renewals
- Welfare Officers Update
- Championship Update
- Social Update
- Coaching/Run Leaders/First Aid Course
- Beginners/Intermediates
- Didcot 5 Update
- Kit List Update
- Webmaster Update
- Ridgeway Challenge – FREE place
- AoB

Officers Present

Theresa Lamble (Chair)

Geoffrey Jackson (President)

Claire Jones (Membership secretary)

Andrew Casey (Webmaster)

Alan Murphy (Treasurer / Wellbeing Officer)

Jules Price (Secretary)

Simon Woods (Social Secretary)

Jean- Luc Coudret (Championship Coordinator)

Mike Suggate (Cross Country Coordinator/Kit Officer)

Apologies

Lisa Herbert (Head Coach)

Meg Stanton-Humphreys (Wellbeing officer)

Miranda Habermel (Kit Sub Committee Member)

Meeting Opened by Theresa Lamble at 20:05

ACTION/DEADLINE

Welcome

- Apologies were expressed to the committee.

Financial Update

- Theresa gave Alan the latest bank statement and a paying in book.
- Alan has now looked at the finances and is going to send Jules the report as of March 31st for filing.
- In summary; balance of £3208.00 plus £200 cash. Alan queried 3 transactions which Theresa was able to confirm two debits were for the AGM trophy's and a credit for

sponsorship for DIDCOT 5.

- Theresa gave Claire the debit card paperwork to sign and has signed her part on the form.
- Mike gave Alan a claim receipt for his expenses for the Cross Country Social at Wittenham Clumps. Alan to make payment by bank transfer.
- Theresa is resolving counter-signatories and Alan signed his part on the form.
- Theresa gave Alan the returned cheque from Molly.
 - ❖ Alan to send Jules financial report.
 - ❖ Alan to pay expenses to Mike.
 - ❖ Claire to complete and return debit card paperwork.
 - ❖ Theresa to resolve counter-signatories.

ALAN/THERESA: APRIL

Membership Update/Renewals

- New online renewal system is user friendly and simple to use. 39 members have renewed online so far. The cutoff date is 15th May. Claire is keeping an up to date list of who has renewed and has her timeline to remind people to renew. Thank you to Claire for making it so simple!

CLAIRE: MAY

Welfare Officers Update

- No Update except Summer routes ideally need to be checked in advance in the future.
- Public Liability Insurance Document valid until 31st March 2019 handed to Jules for filing.

ALAN: ONGOING

Championship Update

- Jean-Luc has produced a spreadsheet for tracking the championship races/results. It is brilliant!
- Reading Half was cancelled, the replacement is Harry Hawkes, 10 Miles on Sunday 24th June. Theresa has added to the club website.

JEAN-LUC: ONGOING

Social Update

- Simon to organise the championship post-race socials, a mix of pub lunches and picnics.
- Simon is looking into a social to visit the Donkey Sanctuary followed by pub meal.
- Simon would like to organize a large summer social, eg; a garden party/festival and asked the committee to keep a look out for anything which may be suitable.
- Simon is going away for 2 weeks at the beginning of May so will look at socials in more detail when he returns.

SIMON: ONGOING

Coaching

- Run Leaders
 - Louise and Chris are booked onto their course on 14th April. They have both already lead a Thursday session.
 - Communication between Lisa and Run Leaders via Facebook is working well.
- First Aid Course
 - The cost of the course which Lisa found was £534. This was for a max 10 people, a full day at DTFC.
 - Theresa is going to find out what the essential requirements for this were and if as a club we HAVE to have all run leaders qualified or if it was only a recommendation from Lisa.
 - ❖ Theresa to find out First Aid regulations.

THERESA/LISA: APRIL

Beginners/Intermediates

- There has been an ad-hoc attendance from this group of beginners. 11 people are still attending but in-consistently. It ranges from 4-6 different people each week. Some are attending Tuesday's and completing the shorter route but not coming on Thursdays.
- 1 person has joined so far.
- At the end of this groups sessions, Ian is going to continue with the intermediates on Thursdays for a further 8 weeks and Theresa is going to do the shorter routes with the intermediates on a Tuesday for a further 8 weeks to help them integrate into the club.

Didcot 5 Update

- 32 people have registered to run so far.
- Katie and Sian are to approve the flyer. It looks similar to last year.

- Adela is organizing the volunteers and still needs people to come forward to help on the day.
- Louise G is in charge of advertising the event.
- Theresa has confirmed a “waffle house van” and burger van to attend.

SIAN/THERESA: ONGOING

Kit List Update

- Miranda away but Thank you to her for doing a fantastic job with the new kit list!

Webmaster Update

- The current website is very technical and we do not have the rights to own it.
- Andrew proposed that we start a new website as Didcot Runners need to own it. However, he suggested it is kept simple for new members to see club information/contact details and is used more as an advert/home page for the club.
- The member’s information is then moved to a “dropbox/google” type portal where the committee can share and view information.
- The calendar needs to remain public for all members to view.
- Mike asked if the calendar can be linked to google.
- Andrew is going to begin working on this.

ANDREW: ONGOING

Ridgeway Challenge Update

- Tim came to the club on 27th March and spoke to Helen and Theresa. Nobody has come forward from the club to take up the free place yet. Tim said we could maybe have a secondary runner at half price to encourage two people to run together.
- Mike is coordinating the goring checkpoint. We will need supplies and volunteers.

THERESA/MIKE: ON GOING

AOB

- Mike has proposed a “cash prize” competition on a quarterly basis to win vouchers from FIT@RUN. There will be running related challenges each quarter but not based on speed/distance, the challenges should be fun! A few suggestions included; running selfies, consistent split timing, helping the club in some way. Mike will send a full list of some of the ideas he had previously to Theresa.

❖ Review at next meeting.

MIKE: MAY

Meeting Closed by Theresa Lamble at 21:43

Date for next meeting: Monday 30th April, 19:00 Ladygrove

Subjects to be discussed at the next meeting:

- Financial Update/Counter Signatories
- Membership Update/Renewals
- Welfare Update
- Championship Update
- Coaching/Run Leaders Update/First Aid Course
- Beginners/Intermediates
- Didcot 5 Update
- Webmaster Update
- Ridgeway Place?
- Quarterly Challenge

Signed: J Price Date: 4th March 2018