



Minutes

Date: Tuesday 6th March 2018
Venue: Didcot Town Football Club
Time: 20:00hrs (Approx.)

Meeting: Committee Meeting
Scriber: Jules Price

Agenda

The items on the Agenda for the committee meeting on Tuesday 6th March 2018 will be as follows:

- Financial Update
 - CounterSignatories and Lloyds progress
- Membership Update
 - Membership processing fee
 - Membership Renewal procedures
- Championship Update
- Coaching
 - RunLeaders
 - Beginners / Age Limit
 - ShorterRoutes/GreenRoad
 - Pacing Groups (bib Survey closed 20th February 2018)
- Welfare Officers Update: Lena – Sports psychologist talk 13th March 2018
- Didcot 5 Update
- Ridgeway talk – 27th February 2018

- AOB

Officers Present

Theresa Lamble (Chair)

Claire Jones (Membership secretary)

Andrew Casey (Webmaster)

Meg Stanton-Humphreys (Wellbeing officer)

Miranda Habermel (Kit Sub Committee Member)

Alan Murphy (Treasurer / Wellbeing Officer)

Jules Price (Secretary)

Apologies

Geoffrey Jackson (President)

Lisa Herbert (Head Coach)

Simon Woods (Social Secretary)

Jean- Luc Coudret (Championship Coordinator)

Mike Suggate (Cross Country Coordinator/Kit Officer)

Meeting Opened by Theresa Lamble at 20:13

ACTION/DEADLINE

Welcome

- Apologises were expressed to the committee.
- Theresa thanked the committee for volunteering for Didcot Runners, praising members for being proactive with events coming up and replying to emails on a regular basis, keeping the club moving forward.

Financial Update

- Alan now has the banking info (cheque book etc). He is having some technical issues with online banking which he is looking to resolve – waiting on additional paperwork from Lloyds. Once he has logged in and retrieved an up to date statement he will send a financial update to the committee.
 - ❖ Alan to send financial update.
 - ❖ Alan and Claire to liaise regarding the payment for membership renewals going forward.

ALAN/CLAIRE: APRIL

Membership Update

- Currently 131 members. NOTE; (A member has transferred from Abingdon as of 1st March. However, Claire has not heard back from him to confirm. UKEA advised his membership is now on hold until Claire receives a reply from him therefore 130 members until transfer confirmed.
- All memberships are due for renewal 31st March. Claire will test her membership first and invite committee members to do the same, after which Claire will put together simple guidelines for members that would like to renew their membership online. Any feedback will be given from 1st April.
- As agreed at the AGM in January, the processing fee was due to be paid by members. However, EA have changed the policy and the £0.82 is now void. Renewals will continue as usual with the added benefit renewing online.
- Claire has emailed a Timeline to the Secretary and Chair for the renewal procedure and will remind club members about renewals.
- Deadline to renew – End May 2018

CLAIRE: May 2018

Championship Update

- No update as Jean-Luc absent. First Championship race is Reading Half.

JEAN-LUC: ONGOING

Coaching

- Run Leaders
 - Lisa has set up a Facebook closed group for Run Leaders to share ideas etc.
 - Alan and Miranda attended the Run Leader course. The other run leader course was cancelled due to the weather. Rob has rebooked for Saturday 10th March 18 in Bournemouth. Chris and Louise are looking at venue/dates.
 - Lisa previously mentioned a First Aid Course for ALL run leaders.
 - ❖ Theresa to follow up with Lisa about First Aid course.

THERESA: APRIL

- Beginners
 - This group will run until 14th April.
 - 19 signed up – all beginners. Due to the new routes being introduced since the AGM has been inclusive to all members returning from injury, or would like a shorter run including some beginners (added sessions)
 - Beginners will pay £25 membership as previously advertised, however if they sign up before 31st March. £26 if after 1st April.

THERESA: May

- Age Limit
 - The 16yr old is doing her Duke of Edinburgh Award. Theresa has been looking into what is required for her to run with club as an affiliated member. After seeking advice from EA, we are required to attend Safeguarding courses, online and face to face which will take months to complete. Their advice in the short term is to remove the 16 yr old as a club member from UKEA but keep her on a satellite group with Run Together.;
 - ❖ Claire to remove 16yr old membership with EA.
 - ❖ Theresa to issue a refund.
 - ❖ Theresa to set up a Run together group for U18 athletes. (aimed at 16/17yr olds)

THERESA: MARCH

- Shorter Routes
 - Shorter routes are working really well.
 - Miranda noted “running etiquette” in busy areas. We should all be keeping right, pass back instructions to those behind, single file when necessary, stay off cycle path where possible.
 - ❖ Alan to send reminder to all members and Theresa to remind all runners at the point of intro each week about running etiquette.

ALAN/THERESA: MARCH

- Pacing Groups
 - The bib survey (closed on 20.02.18) The feedback said not to spend money on bibs at this point.
 - Theresa informed that Chris is happy to continue organising once a month. Ideally he suggested 4 pacers and a tail runner. Pace groups will change pace depending on who’s running on the night. Members will be reminded that joining the pace group is entirely optional.
 - ❖ Review again after next pacing group session.

CHRIS/THERESA: April

Welfare Officers Update

- Lena – Sports Psychologist talk 13th March 2018
 - Meg has been asked for numbers for worksheets for the evening.
 - ❖ Meg to post a reminder on FB page for main club and Beginners.

MEG/MARCH

Didcot 5 Update

- Louise G has come forward to volunteer with advertising the race
- Sian is currently producing the flyers.
- The Council need to approve the race and then we can open the race, to be approved w/c 12th March
- Adela G has also volunteered to help with the marshalls.
- Theresa has organised various donations for prizes, goody bags, BBQ etc, Miele vacuum, bottles of beer from Loose Cannon, spot prizes from fit2Run and also securing an Aqua Zorb event and Candy stall company to help raise money for the charities.
- 'Style Acre' (chosen charity) are holding their own Colour rush run on 16th June. They are going to advise on who how many volunteers they can get to help us with our event.

SIAN/THERESA: ONGOING

Ridgeway Challenge Update

- Tim has re-scheduled to come to the club on 27th March. Nobody has come forward from the club to take up the free place yet.

THERESA: NO ACTION REQUIRED

AOB

- Kit Update from Miranda
 - Miranda is producing a single document for the kit list. The document will need to be kept up to date and logged with a date and version number and reviewed at the AGM.
 - It is suggested that members either Telephone or email orders. Not order on the website.
 - Colour agreed – NAVY blue
 - Once the document has been finalised it will be posted on the website and Claire will include it on the email with the documentation for new members.
 - ❖ Miranda will aim for this to be finalised for review at the next meeting.

- ❖ Miranda will ask Mike to mention it on the newsletter.
- ❖ Theresa to ask Mike for the receipt and a list of what he's purchased and sort out a re-imburement with Alan.

MIRANDA/ALAN/THERESA: ONGOING

- Webmaster Update
 - John Talbot is currently hosting the DR website from a personal account. Andrew is looking into options of the best way to move this across. He asked for consideration from the committee as to what information is required on the website? The main demand is for easy access to the calendar. Further investigation required.
 - ❖ Andrew to speak to John to investigate further and put together some options to discuss further at next the meeting.

ANDREW: APRIL

Meeting Closed by Theresa Lamble at 21:29

Date for next meeting: Tuesday 3rd April, 20:00, DTFC

Subjects to be discussed at the next meeting:

- Financial Update
- Membership Update/Renewals
- Welfare update
- Championship Update
- Social Update
- Coaching/Run Leaders Update/First Aid Course
- Beginners
- Didcot 5 Update
- Kit List Update
- Webmaster Update

Signed: J Price Date: 6th March 2018